

Appendix 1: Staff Declaration of Interest Form – Part 1

To be completed by GDC employees including Executive Directors, interims, secondees, temporary staff and those on fixed term contracts – whether or not they have an interest to declare

Name (Print) David Brabner	Directorate Fitness to Practise
Job Title Case Examiner	Budget Holder Oliver Carr

All staff must complete **one** of the following statements and return the form to the Governance Team governance@gdc-uk.org:

EITHER

- a) I have reviewed the form below and have no interests to declare. I will inform the Governance Team as soon as possible of any changes to the information provided.

Signed.....

Date.....

OR

- b) I have declared my interests on the form below. All actual and potential conflicts have been disclosed. I will inform the Governance Team as soon as possible of any changes to the information provided. A copy of this form will be sent to your Director for approval and to the Finance Department if you are a budget holder.

Signed..... David Brabner

Date.....5 January 2018.....

Completed forms should be returned to governance@gdc-uk.org. Clare Mitchell, Head of Governance can be contacted on 0207 617 6348. New starters should return their forms with their acceptance of the appointment.

Declaration of Interest Form – Part 2

To be completed if you have an interest to declare

Areas of interest	Details relating to you <small>(Also include any relevant details relating to a connected person as defined in the Managing Interests Policy for Staff)</small>
Give details of all paid employment outside the GDC Why? All secondary employment must be declared	Senior Dental Officer for East Sussex Healthcare NHS Trust. Two days per week (Tuesdays and Thursdays).
Give details of all unpaid (including pro bono) work e.g. <ul style="list-style-type: none">• Roles in organisations associated with healthcare• Public service offices• Roles of posts held in local or national organisations• Trusteeships Why? Decisions need to be taken in an open and transparent fashion, therefore, staff are required to declare positions so that any perceived interests can be easily managed	None.

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Areas of interest	Details relating to you <small>(Also include any relevant details relating to a connected person as defined in the Managing Interests Policy for Staff)</small>
<p>A business that you or a connected person are involved in which has a direct contract with the GDC or is a potential contractor with the GDC.</p> <p>Why? Staff members may derive benefit from such a direct conflict and by declaring the relationship steps can be taken to manage the situation.</p>	None.
<p>All membership bodies and associations including political parties, pressure groups and professional bodies of which you are a member or are associated</p> <p>Why? Staff are free to engage in political activities or to maintain associations with professional organisations. Staff are required to declare such positions and give assurance that they do not conflict with the GDC's statutory functions, their duties, and the values and behaviours expected of them.</p>	Dental Protection.
<p>Do you have close personal ties with the GDC's Council members, associates advisers, directors or employees?</p> <p>Why? Staff members who have close ties with Council members, associates, advisors, directors or other employees may be perceived as having an undue influence on decisions. This must be declared so that it can be managed in an open and transparent manner.</p>	No.

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Areas of interest	Details relating to you <small>(Also include any relevant details relating to a connected person as defined in the Managing Interests Policy for Staff)</small>
Any other conflicts not covered by the above?	No.

Data Protection

The information provided will be processed in accordance with data protection principles as set out in the Data Protection Act 1998.

If you are not sure what to declare or whether/when your declaration needs to be updated, please err on the side of caution. If you would like to discuss this issue please contact the Governance Team.

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