**General Dental Council**

**CPD record template for restoration applications**

Dentists applying for restoration from 01 January 2018 must provide a CPD record as part of their application. This includes a log of each CPD activity completed, and the corresponding evidence where CPD is verifiable (i.e. certificates). The GDC has created the following template for applicants to clearly account for each activity completed when submitting their restoration application (please refer to our website and the restoration application form for details about what you need to provide). **However, you are free to provide your record in any format you choose, so long as you provide all of the information required (as specified in our template).**

The template is split into two sections. The first section is for verifiable CPD. The second section is for non-verifiable CPD. **A record of non-verifiable CPD is only required for CPD completed before 31 December 2017; it will not be accepted towards your CPD count if completed after that date.**

Please refer to the application form and the GDC website for information about the changes to CPD requirements.

**Section 1: Verifiable CPD**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Hours completed** | **Evidence (e.g. certificate)** | **Title, provider and content of CPD activity** | **Development outcome(s) (only applicable to CPD completed after 01 January 2018)** |
| *The date(s) which you undertook the CPD activity.*  *e.g. 01/01/2018* | *CPD hours as confirmed by the relevant certificate.*  *e.g. 2 hours* | *Please ensure you provide evidence for all verifiable activity you are recording and indicate what sort of evidence you are providing. Our website details the requirements this must meet.*  *e.g. 2 page certificate* | *Title that the provider uses, name of provider, and what was covered in activity.*  *e.g. CPR, The Dental CPD Company, CPR update* | *A, B, C, D*  *CPD completed after 31 December 2017 must comply with new CPD rules. Please refer to your application form and the GDC website for more details.*  *e.g. Outcome A* |
|  |  |  |  |  |
| *Insert more rows by right clicking in a row, click “insert” and “insert rows below”* |  |  |  |  |

**Total verifiable hours:** \_\_\_\_\_\_\_\_\_\_\_\_

**Section 2: Non-verifiable CPD**

|  |  |  |
| --- | --- | --- |
| **Date** | **Hours completed** | **Content of CPD activity** |
| *The date(s) which you undertook the CPD activity.*  *e.g. 01/01/2018* | *CPD hours*  *e.g. 5 hours* | *e.g. Name of journal article read* |
|  |  |  |
| *Insert more rows by right clicking in a row, click “insert” and “insert rows below”* |  |  |

**Total non-verifiable hours:** \_\_\_\_\_\_\_\_\_\_\_\_