Registration as a dental care professional (DCP) with a formal qualification gained overseas

Guide to the most common reasons applications are refused

Table 1: Common reasons for applications to be refused

<table>
<thead>
<tr>
<th>Evidence type</th>
<th>Reason contributing to a refusal include, but are not limited to:</th>
</tr>
</thead>
</table>
| Learning outcomes (relevant for each title from the Preparing for Practice document) | • Learning outcome not mapped/not clear within supporting information.  
• Learning outcome poorly mapped i.e. insufficient information to support attainment.  
• Learning outcome incorrectly mapped e.g. application page numbers do not correlate. |
| Syllabus and if applicable, a letter from your university/institution covering your course content | • No or limited information about theoretical and practical hours studied.  
• No or limited breakdown of the full training course.  
• Programme of study completed not provided with application.  
• Overarching learning objectives from dental regulator rather than the education provider.  
• Learning outcome not covered within syllabus.  
• Learning outcome has limited coverage.  
• No confirmation the dates of study relate to the syllabus submitted. |
| Training course                                                               | • Training course completed is not relevant to title applied for.  
• Training course not completed recently.  
• Training course is incomplete.  
• Learning outcome is not covered within training. |
### Evidence type

#### Clinical experience supported by professional references and/or employment contract
- No or limited evidence provided of recent clinical experience relevant to the title applied for.
- Insufficient evidence demonstrating retention of skills to practise safely.
- Observership only (no professional registration held with regulator).
- No or limited details of any clinical roles and responsibilities.
- No or limited information within your professional reference about your relationship to your referee, and hours and dates worked.
- Professional reference identical to another applicant’s professional reference, explanation required.
- Professional reference does not appear to have been completed independently by the referee.

#### Continuing professional development (CPD) certificates
- No or limited details of the course learning outcomes.
- No indication of time spent completing CPD module or course.
- No date included of when the activity, course or training was completed.
- CPD completed over five years ago.
- CPD provided not appropriate to demonstrate attainment of learning outcome.
- The name on the certificate does not correlate with that of the application.

#### Self-declaration and/or reflection statement
- Similar or identical to another applicant’s submission, explanation required.
- Statement does not demonstrate reflection or understanding of the learning outcome.
- The statement is not signed and dated.

**NOTE: There are UK-specific learning outcomes in relation to medical emergencies and medical ionizing radiation and statutory regulations**
- No evidence of completion of an Immediate Life Support (ILS) course (hands on) within the past 12 months.
- ILS certification provided does not include equivalent UK resuscitation ILS outcomes.
- No Ionising Radiation (Medical Exposure) Regulations (IR(ME)R) certification.
- (IR(ME)R) certification at inappropriate level for DCP title applied for.