

Number	Date of Council Meeting	Meeting Type	Minute no.	Subject	Action	Owner	Due Date	Status	Date Completed	Completed By?	Governance Comments	Business Comments	Outcome
3	13/12/2018	Public	16.3	Non-Council Member Appointments (SPC)	Council approved the re-appointment of three members - Rosie Varley, Martyn Green, Nigel Fisher - Governance to formally notify the three members of their reappointment.	KS	01/05/2020	LIVE	TBC	KS	Governance team reviewing agreements with Legal team and will re-issue in the abundance of caution. This work is currently on hold to align with the Adjudications piece.		Remains live. This action has been migrated from the wider review of actions from 2019.
4	03/10/2019	Public	13.10	Estates Strategy Programme Update	The Chief Executive and Executive Director, Organisational Development to consider how to provide the appropriate assurance to Council that the culture of the organisation was aligned with delivery ambitions.	IB/SK	01/05/2020	LIVE	TBC	IB/SK		To be incorporated into action plan following staff survey.	To be incorporated into the action plan following the staff survey.
5	03/10/2019	Public	14.3	Annual Customer Feedback Reports - FTP	Executive Director, FTP Transition to consider the most suitable approach to obtaining customer service feedback for FTP and to bring those proposals back to Council in Quarter 1 of 2020.	TS	19/03/2020	Suggest complete	19/03/2020	TS	Item is on the agenda for March Council.		Suggest complete.
8	03/10/2019	Public	17.6	Balanced Scorecard	Executive Director, FTP Transition to consider how best to provide assurance to Council around the FTP performance indicators, particularly in relation to timeliness, and bring back a roadmap to Council in Q1 2020, after SLT and FPC.	TS	03/06/2020	LIVE	TBC	TS	FTP Performance Indicators were considered at Feb SLT and Feb FPC. The Chief Executive has set up a task and finish group to tackle this issue which will report back to the FPC in May 2020.		FTP Performance Indicators were considered at Feb SLT and Feb FPC. The Chief Executive has set up a task and finish group to tackle this issue which will report back to the FPC in May 2020.
11	05/12/2019	Public	7.4	Adjudications Programme	The Head of Adjudications to bring a paper, including a programme plan with key milestones, to Council in Q1 of 2020 after EMT consideration at its next monthly session.	JC	19/03/2020	Suggest complete	19/03/2020	JC	Matter is on the agenda for Council in March 2020		Matter is on the agenda for Council in March 2020.
12	05/12/2019	Public	8.4 (1)	ARF Fees: Payment by Instalments	The Interim Head of Communications and Engagement to work up a communications strategy around this work and liaise with the Chair of Council around a blog piece on the topic.	CM	30/01/2020	Suggest complete	Jan-20	CM		Update on payment by instalments included in Bill Moyes' post Council blog in December 2019 and Communications team working up a comms plan for 2020 on this work.	Suggest complete.
13	05/12/2019	Public	8.4 (2)	ARF Fees: Payment by Instalments	The Executive Director, Strategy to bring a paper to the Council in June 2020 with an updated position on the workstream.	SC	18/05/2020	LIVE	TBC	SC	Matter has been placed on forward workplan of Council for June meeting.		Matter has been placed on forward workplan of Council for June meeting.
18	05/12/2019	Public	12.9	Balanced Scorecard	Executive Director, FTP Transition to bring paper to Council in March 2020, following SLT and FPC, on the action plan around FTP timeliness.	TS	20/04/2020	LIVE	TBC	TS	FTP timeliness was considered at Feb SLT, Feb ARC and Feb FPC. The Chief Executive has set up a task and finish group to tackle this issue which will report back to the ARC in April 2020 and the FPC in May 2020.		FTP timeliness was considered at Feb SLT, Feb ARC and Feb FPC. The Chief Executive has set up a task and finish group to tackle this issue which will report back to the ARC in April 2020 and the FPC in May 2020.
20	05/12/2019	Public	13.3	Dental Complaints Service - Performance Report Q3	The next iteration of the DCS quarterly performance report should contain an update as to whether there was any geographical significance attached to time taken to resolve complaints.	MW/TS	30/01/2020	Suggest complete	TBC	MW/TS	As Council will receive this report annually - as of Jan 2020 - suggest that this action is complete.	Update 27/01/2020 - information will be included in next annual report to Council and quarterly report to SLT.	Suggest complete
21	05/12/2019	Public	14.5 (1)	Annual Appraisals Process	Finalised objectives for the Chair and Chief Executive to be re-presented to the Council following the appraisal meetings (either via correspondence or at the March meeting).	SK	14/02/2020	Suggest complete	19/03/2020	SK	By agreement with the Chair, finalised objectives will be circulated to Council members via correspondence to ensure timely dissemination. Matter on the agenda for March Council.		Suggest complete.
24	05/12/2019	Public	14.13	Revision Process for Speciality Curricula	Executive Director, Strategy to bring an update paper back to Council in October 2020.	SC	07/10/2020	LIVE	TBC	SC	Matter has been placed on Council forward work plan for October 2020.	Provisional holding slot in June meeting for this item also.	In hand.
28	16/01/2020	Public	7.3(1)	Board Development	Interim Head of Governance to include Board Development updates on the workplan for each Council meeting.	KS	30/01/2020	Suggest complete	21/01/2020	KS	KS added these updates as items for each meeting on the Council forward workplan on 21/01/2020.		Suggest complete
29	16/01/2020	Public	7.3(2)	Board Development	Interim Head of Governance to capture the improvement initiatives that are implemented as part of this workstream and share with Council at appropriate points.	KS	04/05/2020	LIVE	TBC	KS	KS has commenced keeping log of improvements which will be ongoing whilst development work progresses.		Log has been commenced and will be shared with Council at appropriate points.
30	16/01/2020	Public	7.3(3)	Board Development	The Chair, Chief Executive, Executive Director, Legal and Governance and Interim Head of Governance to discuss the next steps on progressing the output of the workshop session with Deloitte on Board Development.	WM/IB/LMW/KS	30/01/2020	Suggest complete			WM/IB/LMW and KS met on 05/02/2020 to discuss next steps and the planning of the Council workshop in March 2020.		Suggest complete
31	16/01/2020	Public	13.1	Annual Reports - Committee Effectiveness	Interim Head of Governance to ensure independent members were thanked for their contribution to the work undertaken in 2019.	KS	30/01/2020	Suggest complete	17/01/2020	KS	KS emailed thanks to independent Committee members and SPC members on behalf of the Council on 17/01/2020.		Suggest complete
32	16/01/2020	Public	16.1.7 (1)	Annual Assurance Reporting	In the quarterly Information Governance report to the Audit and Risk Committee, the Information Governance Manager to give a high level summary of the GDC's approach to right to be forgotten issues.	LW	30/01/2020	Suggest complete	13/02/2020	LW	KS and LW discussed this action on 20/01/2020 and LW agreed with the Chair of ARC that this update will be provided to ARC at its meeting on 13/02/2020.	Oral update and explanation provided to ARC on 13/02/20. Chair of ARC was happy it addressed Council's query and indicated that he would note that in his update to Chair of Council.	Update to be provided to the ARC on 13/02/2020.
33	16/01/2020	Public	16.1.7 (2)	Annual Assurance Reporting	The Executive Director, Organisational Development to provide to the Council in correspondence annual comparison data in relation to the ethnic composition of staff following the Estates programme.	SK	30/01/2020	Suggest complete	TBC	TBC	Circulated to Council members by KS on 05/02/2020.		Suggest complete