

Use of the GDC Seal – Annual Report 2019

Purpose of paper	To report on the use of the GDC Seal from 04 July 2018 to 23 May 2019 in accordance with section 17.3 of the General Dental Council Standing Orders for the Conduct of Business 2017.
Action	For noting .
Corporate Strategy	Objective 1: To improve the performance across all our functions so that we are highly effective as a regulator.
Business Plan	Not applicable
Risk register	Not applicable
Decision Trail	As per the Standing Orders and the Schedule of Delegation, a register is kept as a record of the use of the Common Seal of the Council. Where the Common Seal is affixed to a document, the document and the register is signed by the Chair and by the Registrar, or by individuals appointed by them.
Next stage	Not applicable
Recommendations	The Council is asked to note the use of the GDC Seal from 27 July 2018 to 30 May 2019.
Authorship of paper and further information	Rachel Knight Head of Governance
Appendices	None

1. Executive summary

- 1.1. The General Dental Council Standing Orders for the Conduct of Business 2017 require Council to be presented with a report on the use of the Common Seal on an annual basis.
- 1.2. This paper details the use of the seal between 4 July 2018 and 23 May 2019.
- 1.3 Council is asked to **note** this paper.

2. Introduction and background

- 2.1. The General Dental Council Standing Orders for the Conduct of Business 2017 make provision for the use of the Common Seal. The delegation schedule (Matters reserved to the Council and Matters Delegated to the Chief Executive) requires the Secretary to Council to keep a record of the affixing of the seal and report its use to the Council.
- 2.2. The Seal is required to execute a certain class of document and thereby bind the Council. The documents are sealed in the presence of the Chair and the Chief Executive (or their nominees) who then sign the register of seals.

3. Documents sealed during the period of this report

- 3.1. The table below sets out the documents which have been sealed between 04 July 2018 and 23 May 2019.

Date seal used	Title/Description of document
16 July 2018	Contract design and build – 1 Colmore Square, Birmingham
13 December 2018	1 Colmore Square Lease and associated documents
19 December 2018	Settlement agreement for Stephenson House, Croydon
06 March 2019	Novation Agreement – Sugarman Health and Wellbeing Limited
28 March 2019	GDC (EU Exit) (Amendment) Regulations 2019
28 March 2019	GDC (Dental Care Professionals Register)(EU Exit)(Amendment) Rules 2019

4. Recommendations

- 4.1. The Council is invited to **note** the use of the GDC Seal from 04 July 2018 to 23 May 2019.