

**Confirmed**

**Abbreviated Minutes of the Meeting of the  
General Dental Council  
held at 9:30am on Thursday 17 May 2018  
in Closed Session  
at 37 Wimpole Street, London W1G 8DQ**

**Council Members present:**

William Moyes	Chair
Terry Babbs	
Catherine Brady	
Geraldine Campbell	
Anne Heal	
Jeyanthi John	
Margaret Kellett	
Caroline Logan	
Kirstie Moons	
Lawrence Mudford	
Crispin Passmore	

**Executive in attendance:**

Ian Brack	Chief Executive and Registrar
Bobby Davis	Executive Director, Organisational Development
Matthew Hill	Executive Director, Strategy
Tom Scott	Executive Director, Fitness to Practise (FtP) Transition
Gurvinder Soomal	Executive Director, Registration and Corporate Resources
Lisa-Marie Roca	Principal Legal Adviser

**Staff in attendance:**

Angeline Burton	Head of Communications and Engagement
Clare Mitchell	Head of Governance
Ian Jackson	Director for Scotland
David Roy	Senior Financial Planning and Analysis Manager (item 6)
Rebecca Cooper	Head of Strategy and Research (item 7)
Elaine Dunlop	Programme and Portfolio Manager (item 7)
Kim Chudley	Head of Human Resources (item 9)
Sam Clements	Head of Risk Management and Internal Audit (item 10)
Melanie Stewart	Head of Finance and Procurement (item 11)
Kairen Zonena	Senior Governance Manager

**PART ONE – PRELIMINARY ITEMS**

**1. Opening remarks and apologies for absence**

- 1.1. The Chair welcomed everyone to the meeting, and advised that staff had been invited to observe the public session of Council later in the day as part of the Learning at Work week initiative.

1.2. There were apologies from Sheila Kumar.

## 2. Declarations of interest

2.1. All staff declared an interest in relation to items 6, the Estates Strategy, and item 11, Pension - Next Steps.

## 3. Approval of minutes of the previous meetings

3.1. The draft minutes were considered and accepted as a true and accurate record of the discussions that took place at the Closed Council meeting on 15 March 2018

3.2. The Council **approved** the full minutes of the Closed Council meeting held on 15 March 2018 and the abbreviated minutes for publication.

## 4. Matters arising from the Closed Council meeting held on 15 March 2018 and rolling actions list

4.1. The Council **noted** progress made against actions arising from previous meetings, and agreed actions be updated as set out in the schedule.

## 5. Decisions log

5.1. The Council **noted** the confidential decision that had been taken by the Remuneration Committee under delegated powers since the meeting on 15 March 2018.

## PART TWO – ITEMS FOR DECISION AND DISCUSSION

### 6. Estates Strategy – Financial Business Case

6.1. Gurvinder Soomal introduced the paper which set out progress since the last update on various aspects of the estates strategy, including arrangements with staff, transitional arrangements, progress with locating a building, and outline costs.

6.2. Bobby Davis described steps being taken to recruit staff.

6.3. The Council **noted** the update on the estates strategy.

*Rebecca Cooper and Elaine Dunlop joined the meeting.*

### 7. Corporate Strategy and Costed Corporate Plan

7.1. Ian Brack introduced the report, which was an extension of the work done at a recent Council Workshop. It recommended that the timetable for implementation of the new fees policy be extended.

7.2. He then referred to his advice, circulated to Council members on 15 May in his capacity as Accounting Officer.

7.3. Council members accepted the recommendation in the advice and the reasons.

7.4. A bridging Corporate Strategy or holding statement setting out the GDC's (continuing) direction and position during 2019 would be produced, together with a communications plan.

7.5. The Council **agreed** the recommendations.

## 8. Fitness to Practise – Performance Update

- 8.1. Tom Scott made some brief opening remarks, and drew Council members' attention to the last two slides in the paper, which summarised the improving performance between quarter 4 2017 and quarter 1 2018.
- 8.2. The Council **noted** the report.

## 9. Workforce Planning Development

- 9.1. Bobby Davis introduced the report. The Plan was intended to achieve, among other things, resilience and the ability to respond to the unknown.
- 9.2. The Council **noted** the report.

## 10. Strategic Risk Register (SRR)

- 10.1. Sam Clements introduced the paper, highlighting the fact that no new risks had been identified for inclusion or dormancy since the last review.
- 10.2. The Council **noted** the risk update.  
*Sam Clements left the meeting.*

## 11. Pensions – next steps

- 11.1. Melanie Stewart gave a brief summary of the position, and the purpose of this paper, to keep Council apprised of action. A further report would come to Council in July.
- 11.2. The Council **noted** the report.  
*Melanie Stewart left the meeting.*

## 12. Chair's Strategy Group

- 12.1. The Chair briefly covered the issues discussed at the meeting and outlined in the report of the meeting.
- 12.2. The Council **noted** the report.

## 13. Horizon Scan

- 13.1. Council members commented on the Horizon Scan report and **noted** it.

## 14. Any other business

- 14.1. Two items of further business touched on Health Education England's report *Advancing Dental Care*, and a meeting of the Chair and Committee Chairs the previous afternoon.

## 15. Review of the meeting

- 15.1. Council members were satisfied with the papers, and the arrangements and the time for discussion.

## 16. Close of the meeting

- 16.1. There being no further business, the meeting ended at 12.00 noon.

**Date of next meeting:** 21 June 2018

**Name of Chair:**

William Moyes