

**Minutes of the Meeting of the
General Dental Council
held at 9:30am on Wednesday 13 December 2017
in Closed Session
at 37 Wimpole Street, London W1G 8DQ**

Council Members present:

William Moyes	Chair
Terry Babbs	
Catherine Brady	
Geraldine Campbell	
Anne Heal	
Margaret Kellett	
Sheila Kumar	
Caroline Logan	
Kirstie Moons	
Crispin Passmore	

Executive in attendance:

Ian Brack	Chief Executive and Registrar
Bobby Davis	Executive Director, Organisational Development
Jonathan Green	Executive Director, Fitness to Practise (FtP)
Matthew Hill	Executive Director, Strategy
Gurvinder Soomal	Executive Director, Registration and Corporate Resources
Lisa Cunningham	Head of Communications and Engagement
Lisa-Marie Roca	Principal Legal Adviser

Staff in attendance:

Clare Mitchell	Head of Governance
Melanie Stewart	Head of Finance and Procurement (not present after item 9)
Sam Clements	Head of Risk Management and Internal Audit (item 7)
Rebecca Cooper	Head of Corporate Policy (item 8)
Melissa Sharp	Head of Corporate Legal (item 10)
Mohit Abbi	Interim Governance Manager

PART ONE – PRELIMINARY ITEMS

1. Opening remarks and apologies for absence

- 1.1. The Chair welcomed everyone to the meeting.
- 1.2. The Chair extended a warm welcome to Anne Heal to her first meeting as a Council Member.
- 1.3. Apologies for absence were received from Lawrence Mudford (Council Member) and Jeyanthi John (Council Member).

2. Declarations of interest

- 2.1. Staff members present declared an interest on item 9, GDC Pension Scheme, and item 12, Estates Strategy and Management. There were no additional declarations of interest pertaining to items on the agenda.

3. Approval of minutes of the previous meetings

- 3.1. The draft minutes were considered and accepted as a true and accurate record of the discussions that took place at the Closed Council meeting on 26 October 2017, subject to the amendment of a number of points.

4. Matters arising from the Closed Council meeting held on 26 October 2017 and rolling actions list

- 4.1. The Council noted progress made against actions arising from previous meetings.

5. Decisions log

- 5.1. The Council noted that no private or confidential decisions had been taken by Committees under delegated powers since the meeting on 26 October 2017.
- 5.2. The Council noted that no private or confidential matters had been decided by Chair's action since the Council meeting on 26 October 2017.

PART TWO – ITEMS FOR DECISION AND DISCUSSION

6. Finance review and forecast

- 6.1. Melanie Stewart introduced two papers which reviewed the GDC's financial performance for the nine months to 30 September 2017 and projected the GDC's financial outturn for 2017 based on its actual performance in those nine months. The current position was noted and discussed.

7. Strategic risk register

- 7.1. Sam Clements joined the meeting and introduced the November 2017 update of the Strategic Risk Register (SRR). One new risk had been identified, one risk had been escalated an Operational Risk Register (ORR), and three risks were recommended for dormancy from the SRR. The Council reviewed and approved the Strategic Risk Register for November 2017.

8. Fee Policy Framework consultation (including communications plan)

- 8.1. Rebecca Cooper joined the meeting to present the proposed policy and consultation document. The consultation document set out a number of proposals and questions related to the fee structure for professional regulation in dentistry and the consultation period was proposed to be twelve weeks.
- 8.2. The Council considered and discussed the proposed policy and consultation document, agreed that the revised document would be re-circulated to the Council for comment and agreement by Chair's action if there were no substantive issues raised, and noted the communications plan.

9. GDC Pension – Defined Benefit (DB) scheme

- 9.1. Lisa-Marie Roca introduced the a paper on the Defined Benefit (DB) section of the GDC’s Pension and Life Assurance Plan to future accrual. The Council discussed and agreed the recommendation in the paper.

10. Significant litigation annual report

- 10.1. Melissa Sharp joined the meeting to present the annual report on significant litigation, and the Council noted the report.

11. Outsourcing the adjudication function

- 11.1. Ian Brack reported on the position following the meeting with the MPTS and GMC in relation to consideration of whether or not to outsource the adjudication function, and undertook to keep the Council informed of developments.

12. Estates strategy and management: high-level project plan update

- 12.1. Gurvinder Soomal presented the paper and updated the Council on the latest position since the last update. The Council noted and discussed the Estates strategy and the project plan.
- 12.2. The Council discussed and noted both the recent updates in the medium-term Estates Strategy.

13. CEO Exception report

- 13.1. Ian Brack introduced the CEO Exception Report which focused on the current high level of change activity and initiatives being undertaken by the GDC, the implications of this activity and the next steps. The Council noted the report.

16. EMT Innovations

- 16.1. Ian Brack reported that the EMT continued to review efficiencies and ways of working, ad the difficulty of these in the short-to-medium term due to the high level of change activities.

14. Chair’s Strategy Group report

- 14.1. The Chair reported that a Chair’s Strategy Group meeting had taken place on 06 December 2017.

15. Horizon Scanning report

- 15.1. Lisa Cunningham introduced the horizon scanning report which outlined highlights from the external environment, which the Council discussed.

PART THREE – CONCLUSION OF BUSINESS

17. Any other business

Chair’s Meeting

- 17.1. The Chair reported that a Chair’s meeting had taken place on 12 December 2017 to take stock of what was going on in each of the Committees and how the work and focus might change.

18. Review of the meeting

18.1. Council members reflected on the meeting and a number of points were noted.

19. Close of the meeting

19.1. There being no further business, the meeting was closed at 11:50am.

Date of next meeting: 01 February 2018

Name of Chair:

William Moyes