

## Appointment of the Independent Member of the Audit and Risk Committee

<b>Purpose of paper</b>	To ask the Council to commission the recruitment of a new independent member of the Audit and Risk Committee (ARC) and to agree that the appointment can be made by Chair's action.
<b>Status</b>	Public session
<b>Action</b>	To note and approve
<b>Corporate Strategy 2016-19</b>	Performance <u>Objective 1</u> : To improve our performance across all our functions so that we are highly effective as a regulator.
<b>Business Plan 2018</b>	N/A
<b>Decision Trail</b>	The current independent member of the ARC is due to complete his term of office on 31 March 2018.
<b>Next step</b>	The recruitment process to select a new independent member is due to start in mid-February and to conclude at the end of March 2018.
<b>Recommendations</b>	The Council is asked to: <ul style="list-style-type: none"> <li>• commission the recruitment of a new independent member of the Audit and Risk Committee;</li> <li>• agree that the appointment can be made by Chair's action.</li> </ul>
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<b>Appendices</b>	N/A

## Executive Summary

1. This paper provides an update on the plans to appoint a new independent member of the Audit and Risk Committee (ARC).
2. The Council is asked to commission the recruitment of a new independent member of the Audit and Risk Committee. The Council is also asked to agree that the appointment can be made by Chair's action. The recruitment process will conclude at the end of March and the next meeting of the Council is not until 17 May 2018. Appointment by Chair's action should allow the new independent member to attend the ARC meeting on 16 April 2018.

## Background

3. The General Dental Council Standing Orders and Resolution for the Non-Statutory Committees of Council 2016 provides for the membership of the Audit and Risk Committee to include an independent member. The independent member must be a qualified accountant, with recent and relevant experience in the financial and accounting field. The independent member may take part in discussion and vote on matters under consideration by the Committee but does not count towards the quorum.
4. The current independent member on the ARC finishes his first term on 31 March 2018 and does not wish to be reappointed. Therefore, a new independent member will need to be recruited. The recruitment process will be conducted in line with the Policy for the Appointment of Non-Council member of the Appointments Committee and Non-Statutory Committees of the General Dental Council.

## Process

5. The ARC will be asked to agree the role description and person specification for the role at its meeting on 5 February 2018.
6. The new independent member should be recruited and inducted in time to attend the ARC meeting on 16 April 2018.
7. A recruitment firm has been appointed to assist with this recruitment. The Executive will work with the recruitment firm to manage the campaign.
8. The selection panel will be made up of:
  - The Chair of the Council
  - The Chair of the ARC
  - An independent member who is neither a Council member, Associate nor a GDC staff member and has experience in recruitment and selection.
9. The role will be advertised in mid-February, shortlisting will take place in mid-March and the interviews are scheduled for the end of March.

## Risk and considerations

<b>Communications</b>
<ul style="list-style-type: none"><li>• The role will be advertised in a number of different media.</li></ul>
<b>Equality and Diversity</b>
<ul style="list-style-type: none"><li>• An equality impact assessment is being developed with assistance from the Head of Equality, Diversity and Inclusion</li></ul>

<p><b>Legal</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>Policy</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>Resources</b></p> <ul style="list-style-type: none"> <li>• The cost of this recruitment is within budget.</li> </ul>
<p><b>National</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>Risks on registers</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>

### **Recommendations**

10. The Council is asked to:
  - 10.1 Commission the recruitment of a new independent member of the Audit and Risk Committee;
  - 10.2 Agree that the appointment can be made by Chair's action.