

	Date	Meeting	Minute no.	Subject	Action	Owner	Due date	Status	Closed date	Outcome
158	16/03/2017	Public Council	11.5	HR Annual Report	A programme of annual refresher training of whistleblowing be devised for all staff, council members and associates.	Bobby Davis	31/03/2018	Suggested Complete		<p><b>Update to February Council</b></p> <p>The initial requirement for all staff to complete online Whistleblowing training resulted in 100% compliance. With the Associate group, after approximately 10 weeks, there were very few instances of non-compliance (approx. 8). The time taken to administer and monitor this process using our existing systems was substantial, and conversations with the previous HRD about the proportionality of annual refreshers concluded that the approach should be reviewed in 2018.</p> <p>We currently have robust induction processes in place that require completion of the whistleblowing module before probation can be passed. The policy is readily available, and staff are signposted to direct any queries to nominated individuals. Whistleblowing as a topic will be factored into the annual comms planner, where the policy and processes will be publicised amongst staff. We feel this is a proportionate and effective way to maintain knowledge and understanding of whistleblowing, and the mandatory completion of an online module would not provide meaningful assurance that knowledge was any further embedded. The implementation of a new eLearning platform during 2018 will be a trigger to review all mandatory learning content, so the approach to whistleblowing training can be reviewed at that point.</p>
207	26/10/2017	Public Council	12.1	Any Other Business: Staff Survey	To provide Council with a management response to the Staff Survey.	Ian Brack/ Bobby Davis	01/02/2018	Suggested complete		<b>On February agenda.</b>
231	13/12/2017	Public Council	8.5	Q3 Balanced Scorecard	Michael Huntley to update the KPI Dashboard to state the respective target levels for the performance indicators prior to the next quarterly report to Council.	Michael Huntley	15/03/2018	Current		<b>Update to February Council:</b> these will be included in the Quarter 4 Balanced Scorecard going to the March Council.
232	13/12/2017	Public Council	8.9	Q3 Balanced Scorecard	Michael Huntley to work with FIP to review the receipt to triage decision KPI prior to the next quarterly report to Council.	Michael Huntley	15/03/2018	Current		
233	13/12/2017	Public Council	8.10	Q3 Balanced Scorecard	Michael Huntley to work with FIP to review the case repatriation – triage and assessment referrals to the NHS target prior to the next quarterly report to Council.	Michael Huntley	15/03/2018	Current		
234	13/12/2017	Public Council	8.13	Q3 Balanced Scorecard	Michael Huntley to incorporate into the balanced scorecard historic tracking data for performance indicators to illustrate to Council performance over the past 12 months prior to the next quarterly report to Council.	Michael Huntley	15/03/2018	Current		
235	13/12/2017	Public Council	8.14	Q3 Balanced Scorecard	Michael Huntley to update the balanced scorecard to include narrative highlighting reasons why the Interim Orders timeliness performance indicator had not been achieved, if that was the case, prior to the next quarterly report to Council.	Michael Huntley	15/03/2018	Current		
236	13/12/2017	Public Council	11.4	Promoting Professionalism, Reforming Regulation	Matthew Hill - draft response to DH consultation to be circulated to Council members and approved by Chair's action or considered at the next Council meeting.	Matthew Hill	01/02/2018	Suggested complete		<b>Approved by Chair's action and on agenda today for ratification.</b>
238	13/12/2017	Public Council	13.6	Reappointment of Non-Council Members to Committees	Clare Mitchell to review the reappointment process for non-Council members.	Clare Mitchell	31/07/2018	Current		Not yet due.
239	13/12/2017	Public Council	14.3	Appraisal Process for the Chair of the Council	Terry Babbs to report back to Council with a summary of the appraisal, draft objectives and comments on achievement.	Terry Babbs	01/02/2018	Suggested complete		<b>On February closed agenda.</b>
240	13/12/2017	Public Council	15.4	Investment Principles and Strategy	Melanie Stewart to update the investment principles to make explicit reference to an ethical investment strategy, prior to publication.	Melanie Stewart	31/12/2017	Suggested Complete		<p><b>Update to February Council:</b> It is proposed that the statement of investment principles is updated to include the following wording to reflect the GDC's policy on ethical investment:</p> <p><i>5. The GDC has an established ethical policy to exclude alcohol and tobacco owing to their impact on oral health and the healthcare sector which could be seen as a conflict of interest. Ethical restrictions have been agreed with the Investment Manager and consequently there are no direct investments permitted in companies with more than 10% turnover derived from the production of alcohol, production of tobacco or healthcare provision.</i></p> <p><i>Our investment manager employs EIRIS, an ethical screening organisation, to identify for each company they are considering investing in the exact sectors that their earnings are derived from. EIRIS is also able to screen at 5% and 33% turnover limits.</i></p>

241	13/12/2017	Public Council	15.5	Investment Principles and Strategy	Finance and Performance Committee to consider the options for ethical investment and how these might impact on returns and ease of investment at its next meeting.	Finance and Performance Committee	01/03/2018	Current		Report to March meeting.
242	13/12/2017	Public Council	16.4	Framework for Management of Reserves and Use of Contingencies in Budgeting	Melanie Stewart and Lisa Cunningham to prepare a message to clarify that there could not be a direct link between the increase in the GDC's reserves and a reduction in the ARF, and the reasons for this.	Melanie Stewart / now Angeline Burton	15/03/2018	Suggested Complete		In line with principles set out in Patients, Professionals, Partners, Performance, we will be proactively communicating and engaging with stakeholders in the Summer about a number of significant proposed changes and this will be an important part of that conversation.
244	13/12/2017	Public Council	18.8	Council Engagement Presence and Engagement in the Four Nations	Lisa Cunningham to signal the intent that the Chief Executive and Chair would visit Northern Ireland and Wales in 2018.	Angeline Burton	17/05/2018	Current		Not yet due.
245	13/12/2017	Public Council	19.4	Filming Public Council Meetings	Lisa Cunningham to consider the risks and benefits of using 'live tweets' during Public Sessions of Council meetings, and to report back to Council.	Angeline Burton	15/03/2018	Current		Not yet due.
246	13/12/2017	Public Council	19.5	Filming Public Council Meetings	Lisa Cunningham and Melanie Stewart to review the financial considerations of filming public Council meetings in the form of a cost benefit analysis, and to report back to Council.	Melanie Stewart/Angeline Burton	04/10/2018	Current		Not yet due.